

Provider Access Policy at Saltash Community School

Introduction

This policy statement sets out our school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years are entitled to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point. Pupils will have the opportunity to hear from a range of local providers about the opportunities that they offer, including technical education and apprenticeships – through PD lessons, options events, assemblies, group discussions and taster events to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access **for Years 7-11, or for the post-16 pathways evening (Years 9-13)**, should contact Emma Gue, Head of Careers, Personal development and work based learning, please contact by email: egue@saltashcloud.net. **For Years 12-13 they should contact Nick Evans, Head of Sixth Form by email: nevans@saltashcloud.net**

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers, providers can make the choice as to which events they wish to come in for:

Year	Autumn term	Spring Term	Summer term
7	*Children University passport link *PD Lessons *Assemblies	*National Careers Week *PD Lessons *What jobs and Careers exist event.	*TEAM week
8	*PD lessons *Career aspiration assemblies.	*PD lessons *Love my job assembly *National Careers week.	*PD lessons *TEAM week
9	*PD lessons	*Options evening *Post 16 and 18 careers evening *PD Options lessons *Assembly focusing on picking options linked to career choices *National Careers week.	*Work experience inspiration assembly *TEAM week.
10	*Work experience launch *PD lessons around building CV's and personal statements *Employer mentoring *All Y10's do work experience	*Post 16 and 18 Careers evening *Taster sessions of specific job sectors *National Careers week.	*Taster Days at local colleges *NCS launch *What employers expect on work experience *CSW one to one support *Work related learning week.
11	*Post 16 induction day *Access of all providers to PD lessons.	*Y11 parents evening *Post 16 and 18 Careers evening *Skills South west	*Follow up CSW sessions for undecided students *Destination tracking

	<ul style="list-style-type: none"> *Support to apply for college/apprenticeships in PSHE lessons & tutor time *All one to one CSW guidance *Career portfolio building. 	<ul style="list-style-type: none"> *Apprenticeship sessions-what is out there *Service sector assemblies *Follow up guidance sessions *Mock interviews *Applications *National Careers week. 	<ul style="list-style-type: none"> *Continued Apprenticeship support.
12	<ul style="list-style-type: none"> *Post-18 assemblies and/or PSHE sessions (all term). *Students will be released for appropriate individual schemes or visits (all terms). *Potential for targeted small group work on request (all terms). 	<ul style="list-style-type: none"> *Post 16 and 18 careers evening *PSHE lessons, focusing on initial exploration of a wide variety of options. *National Careers week *Potential for group visits. 	<ul style="list-style-type: none"> *Parents HE Information Evening *PSHE lessons, focusing on more detailed exploration of options.
13	<ul style="list-style-type: none"> *Post-18 assemblies and/or PSHE sessions (all term). *Students will be released for appropriate individual schemes or visits (all terms). *Potential for targeted small group work on request (all terms). *PSHE lessons, focusing on research and applications. 	<ul style="list-style-type: none"> *Post 16 pathways evening *National Careers week. 	<ul style="list-style-type: none"> *Post-18 assemblies and/or PSHE sessions.

Please speak to our Careers Leader Emma Gue KS3&4 and Nick Evans KS5 to identify the most suitable opportunity for you. Effort will be made to accommodate as many access requests as possible, bearing in mind the need for balance and variety in such input, and the needs of the school curriculum and timetable.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre and in the Library, which is managed by E.Gue in room 48.